



Criminal Justice Consortium

June 10, 2014 1pm – 3:30pm
Office of Financial Management
302 Sid Snyder Avenue SW, Room 440
Olympia, WA 98501

Meeting Notes

Present: Keri-Anne Jetzer (OFM-SAC), Thea Mounts (OFM-SAC), Bryan Irwin (DOC), Lijian He (WSIPP), Jim Mayfield (DSHS-RDA), Alice Huber (DSHS-RDA), Bob Marlatt (WSP), Dan Schaub (DSHS-JR), Cody Stoddard (CWU – on the phone).

I. Database Map Draft

Keri-Anne Jetzer informed members that the database map contained all the additions requested during the April meeting that were submitted by members. She asked if there were any additional pieces of information that the members would like to see added to it. Lijian He suggested adding a point of contact so anyone with questions would know who to contact. Keri-Anne offered to solicit a contact from each agency and add it to the map. She also mentioned that this document would be posted on the SAC website.

Keri-Anne asked the members for what purposes they might use the database map. The responses included the following:

- **Grant applications** – descriptions of datasets very useful
- **Data-sharing agreements or data requests** – descriptions of datasets, variables available, and knowledge of what agency has what data
- **Inquiries from other states** – knowledge of what agencies have what data and whether it is available for research
- **Provides knowledge of barriers** – confidentiality, limitations of dataset
- **Show to legislative staff** – data confidentiality and who to contact for what data

Bob Marlatt provided a contact at OCIO that may know what happened to a similar document created by the former JIN (Justice Information Network) committee.

II. Model Data-sharing Agreement Draft

Keri-Anne informed the members that she had been in contact with OFM's contracts person about reviewing the model agreement. Due to liability issues, it was decided that a review would not be possible. That being said, the document is complete as is.

A few formatting suggestions were offered. Keri-Anne will seek assistance to get the Appendix A document referred in 10.3.7 added to the back of the agreement.

III. Jail Booking and Reporting System Data

Dawn Larsen had sent out an email earlier to members requesting information on agencies' jail data needs. Keri-Anne wanted to check with members to make sure they didn't have any additional questions.

Thea Mounts reported that she had not yet received a response from BJS on the status of the SAC 2014 SJS grant. She thought she might hear something in July or August.

Alice Huber asked if their data-sharing agreement would need to be updated to reflect an enhanced monthly jail data report. Thea said she thought that would be a good idea. Alice suggested starting the process now so all would be in place when the data becomes available.

Jim Mayfield was wondering how King County was addressing this. Will they sign a MOU with WASPC or will they require separate MOUs from each agency that is allowed to get the data? Keri-Anne said she would check with Dawn for the latest status on King County.

IV. Continuation of the Consortium

Keri-Anne reminded members that this was the last meeting under the SAC grant. Past comments indicated that some members would like the Consortium to continue after the grant period and the members confirmed they saw benefit in the Consortium and would like it to continue.

Benefits mentioned:

- Learning what projects others are working on
- Discussing mutual points of interest
- Having a group perspective on related legislative proposals
- Creating a presence in the data community
- Grant cooperative ability for federal grants
- Grant watchers can share what grants are available
- Helpful for academics to learn of data issues among agencies

Keri-Anne then asked members to offer suggestions on how they would like the Consortium to continue.

What would that look like?

Adding a representative from the Department of Licensing was suggested as they play an important role with misdemeanors and the courts.

There was discussion around broadening the scope of the Consortium but in the end the group decided to keep the scope as it was set up for the grant, i.e. focusing on criminal justice-related data.

i. **How frequently would meetings be held?** Quarterly with adhoc meetings when needed.

ii. **What would you like to see done differently?**
Alice suggested a revisit of the mission statement.

Bob suggested making the CJ Consortium meeting notes and documents available to everyone. Keri-Anne and Thea thought it would be possible to add a page to the SAC website for the Consortium.

b. Other topics of interest?

Creation of summary documents:

- What criminal justice-related grants is each agency working on?
 - Include word versions of grant applications
 - Point of contact
- Recent criminal justice-related publications – in one document instead of going to each agency's website.
 - Thumbnail
 - Link to full document
 - Abstract

Share any budget information learned during budget preparations.

Cody Stoddard offered his help if there is anything that the universities could be doing to help with the data.